ST. LOUIS
ALCOHOLISM
REHABILITATION CENTRE

Post Office Box 220
St. Louis, Saskatchewan
S0J 2C0

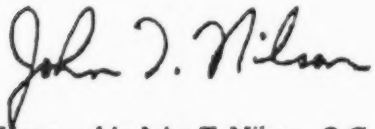
ANNUAL REPORT
of the
BOARD OF GOVERNORS
FOR THE YEAR ENDING
MARCH 31, 2003

To The Honourable Lynda Haverstock
Lieutenant Governor of Saskatchewan

May It Please Your Honour:

It is my pleasure to present herewith the Annual Report of the Board of Governors, St. Louis Alcoholism Rehabilitation Centre, for the year ended March 31, 2003.

Respectfully submitted,



Honourable John T. Nilson, Q.C.
Minister of Health

103-06559/

St. Louis Alcoholism Rehabilitation Centre
Box 220
St. Louis, Saskatchewan S0J 2C0
Phone (306) 422-8533
Fax (306) 422-8488

To The Honourable J. Nilson
Minister of Health

Dear Mr. J. Nilson:

It is my honour to present, on behalf of the St. Louis Board of Governors, the Annual Report and audited financial statements for the fiscal year ended March 31, 2003.

Respectfully Submitted,

R Burke

Ray Burke,
Chairperson.

BOARD OF GOVERNORS

Ray Burke, Chairperson

Pat Inglis	Maurice Zimmerman	Shelley Belhumeur
Terry Lang	Linda Greyeyes	Christopher Mackintosh

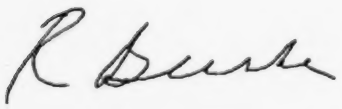
CHAIRPERSON'S STATEMENT

Client programming continues to be dynamic and geared to the needs of the entire client population. Staff participated in professional development activities whenever possible. Management has provided a smooth fiscal and operational framework for the Centre.

The Board of Governors is active at this time in a general review of the operation of the facility and has been utilizing the services of a consultant to assist with the process. Members continue to learn about all aspects of client rehabilitation while providing a perspective on provincial issues.

The Board of Governors is cognizant of the changing needs of the Province with respect to impaired driver legislation and the overall rehabilitative efforts we provide for those in need. The staff and Board will continue to monitor best practices provincially and on a national level to make sure we are current and effective in our Centre.

The Board of Governors wishes to thank the Department of Justice, RCMP detachments, court systems, other agencies and the community at large for their help and co-operation. Together we do make a difference.



Respectfully submitted,
Ray Burke, Chairperson,
St. Louis Board of Governors.

HISTORY AND BACKGROUND

In 1975 the final report of the Special Committee on Highway traffic Safety was submitted to the Legislative Assembly. The report dealt with wide ranging issues of highway traffic safety, and among other things, recommended alternate sentencing options for persons convicted of impaired driving. In late 1976, the Saskatchewan Alcohol and Drug Abuse Commission and the Corrections Branch of the Department of Social Services (subsequently transferred to the Department of Justice) proposed an Impaired Driver Treatment Program aimed at repeat offenders. Provision was made in the 1977/78 budget to allow detailed planning to proceed for an in-patient treatment centre to function as an alternative to incarceration of repeat offenders. One of the goals of this treatment centre was to provide early intervention for those people who were alcohol dependent. The Prince Albert Council on Alcohol and Drug Abuse concurrently advised Government of the availability of the former Notre Dame College in St. Louis as a proposed sight for this program.

The St. Louis Board of Governors was appointed by the Minister of Health in early 1979, with a mandate to "operate an alcoholism rehabilitation hospital at St. Louis, Saskatchewan".

Funds were provided to renovate the building to a thirty bed capacity, and positions were allocated to the Department of Justice to provide screening and referral services and to the Saskatchewan Alcohol and Drug Abuse Commission for follow-up services to clients and their families. Staff were hired and trained for the St. Louis Alcoholism Rehabilitation Centre in late 1979 and its first clients were admitted in January of 1980.

LEGISLATIVE AUTHORITY

Under authority of the Public Health Act, the Board of Governors of the St. Louis Alcoholism Rehabilitation Centre was established by Order-in Council 165/79 of February 1, 1979.

The Centre is designated as a Correctional Facility by Order of the Minister of Justice pursuant to Section 20 of the Corrections Act.

FUNDING

The Centre is funded by Saskatchewan Health. Its operating funding for the 2002/03 fiscal year was set at $752,182. Actual expenditure was $742,654. Cost per client day was $100.45.

STAFFING

The St. Louis Centre has a staff compliment of 11 full-time, 3 permanent part-time and 8 casual positions.

It operates with a Director, an Administrative Clerk, 4 full-time addiction counsellors, 1 part-time Assistant Counsellor, 1 full-time and 1 part-time shift co-ordinator, 2 full-time and 7 casual Attendants, 1 full-time and 1 part-time kitchen staff, 1 casual janitor and 1 full-time janitor/maintenance staff.

The Director of the Centre reports to the Chairperson of the Board.

PURPOSE

To provide a residential treatment option to adult clients who have been convicted of a second or subsequent impaired driving offense and who could benefit from intervention and alcohol recovery services.

PROGRAM OBJECTIVES

1. To provide a caring, healthy, supportive and drug free environment.

2. To initiate and/or continue the motivational assessment process.

3. To develop an individualized, on going recovery plan with each client.

4. To provide intensive, concentrated education in the areas appropriate to the transition stage of recovery and the individual client's needs.

5. To provide an opportunity for an intensive, concentrated period of self-evaluation and skill building appropriate to the individual's recovery needs.

6. To facilitate change through group counselling, individual counselling, workshops, recovery planning, social interactions, recreation and nutrition management.

7. To maintain positive public relations and coordination with other agencies, self-help groups and concerned citizens in the community.

8. To provide educational and therapeutic information and materials for clients and general public.

PROGRAM

During the 2002/03 fiscal year, 7393 days of care were provided to 533 clients.

Clients are referred to the Centre by referral and placement co-ordinators in the Department of Justice, Corrections Branch. These co-ordinators, located in Prince Albert, Saskatoon and Regina, identify offenders who could potentially benefit from the program and make a recommendation to the Court. They assess clients for previous drinking related charges and any history of violence or escape. They further insure that the primary cause for incarceration is a charge under Section 253 - Impaired Driving, 253b - Driving Over .08, 254 - Refusing a breathalyser, 255 - Impaired Penalty or 263 - Disqualified Driving (as a result of impairment) of the Criminal Code.

An extended criteria clause also permits inmates to be referred to the St. Louis Alcoholism Rehabilitation Centre from other Provincial Correctional Centres. The inmates must have alcohol or other drug related charges as well as prior impaired driving convictions.

Recent studies indicate that a high percentage of clients admitted to the St. Louis Alcoholism Rehabilitation Centre are in the dependency syndrome classification of alcohol use. Furthermore, the average blood alcohol level at the time of arrest was .19. This extremely high B.A.L. would indicate a level of tolerance that is found primarily in problem drinkers.

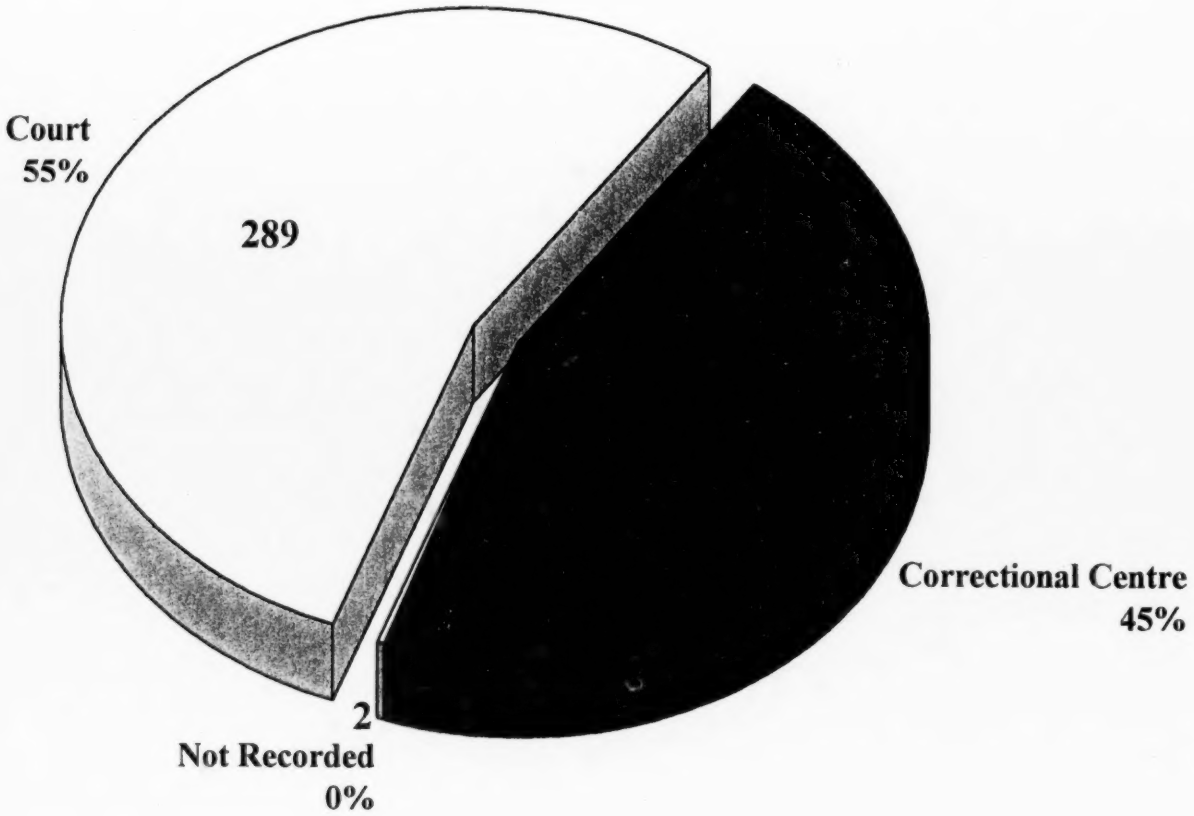
The St. Louis Program is presented over a fourteen day period and is designed to screen clients for chemical dependency, provide education related to the transition stage of recovery, and to present alternatives for a chemical free lifestyle. Extensive reference is made to the relationship between drinking and driving, with two and one half days devoted exclusively to the Driving Without Impairment Program (D.W.I.).

The entire program is reviewed regularly to maintain currency with new information and techniques.

Upon completion of the residential portion of the Impaired Driver Treatment Program, clients are discharged to participate in a six month follow-up program supervised by staff from Alcohol and Drug Services.

The St. Louis Centre believes that once clients are brought to recognize that they have a problem with chemicals, have been provided with information relevant to the illness and become aware of available support mechanisms, they can be expected to make more appropriate decisions about their lives and activities. They are responsible for their own recovery.

Alcohol and Drug Services Management Information System
Clients Referred to the St. Louis Alcoholism Rehabilitation Centre
2002/03

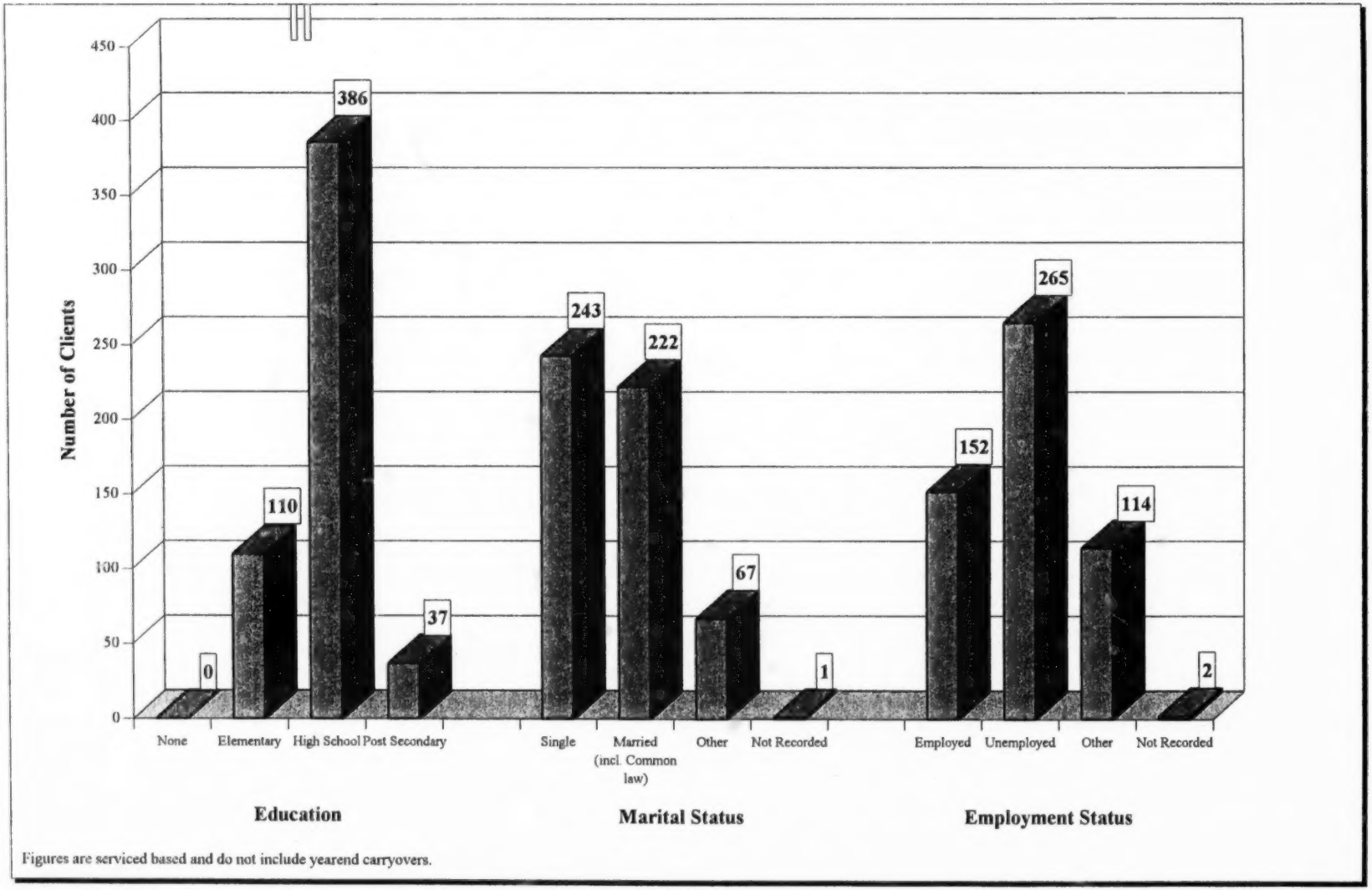


Figures are services based and do not include fiscal yearend carryovers.

Information Products Group/dh
CITB
Saskatchewan Health

06/16/2003
Court Correction

Alcohol and Drug Services Management Information System
Profiles of Clients Admitted to the St. Louis Alcoholism Rehabilitation Centre
2002/03



Figures are serviced based and do not include yearend carryovers.

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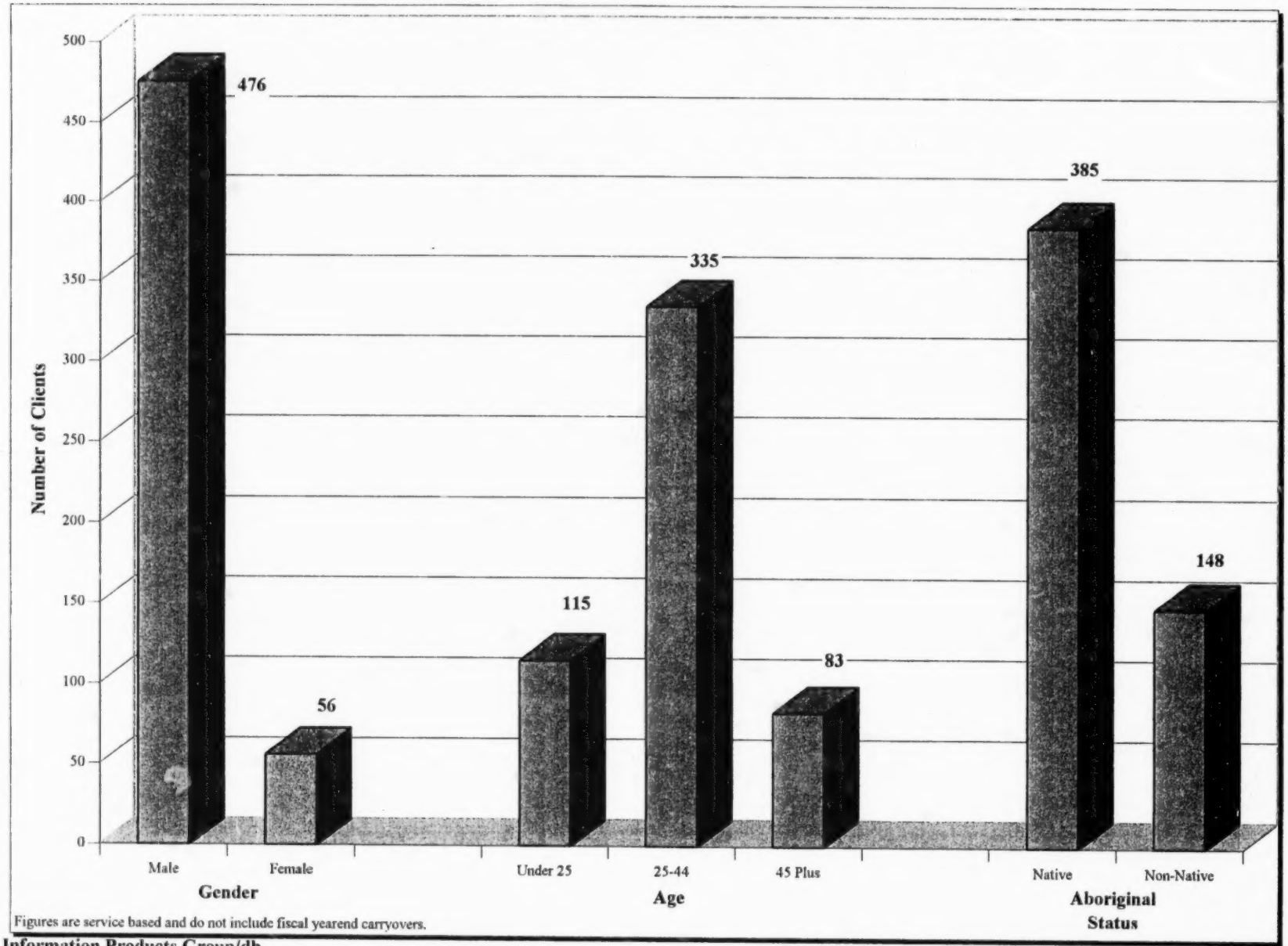
Profile of Clients at the St. Louis Alcoholism Rehabilitation Centre
2002/03



Figures are service based and do not include fiscal yearend carryovers.

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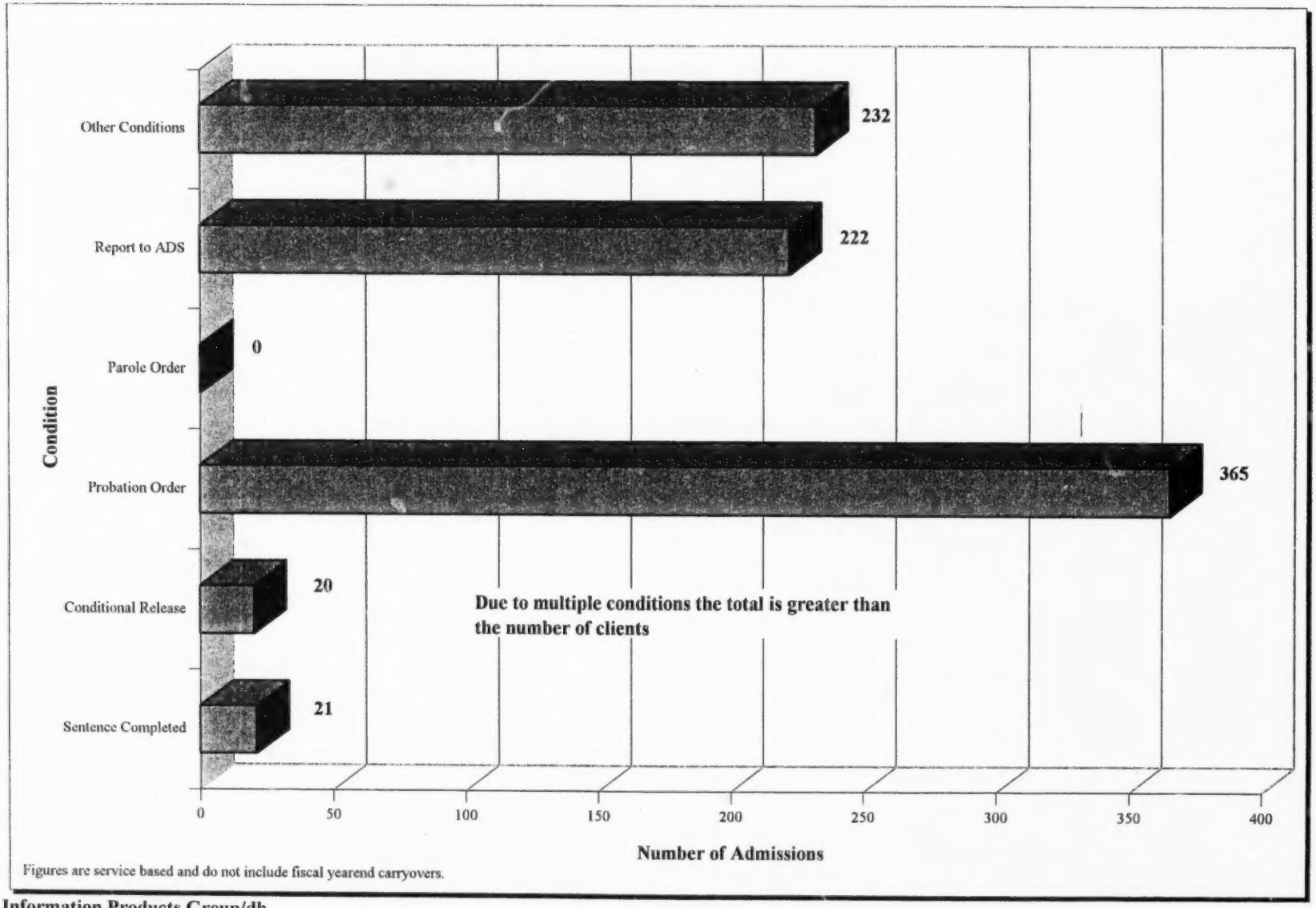
Alcohol and Drug Services Management Information System
Conditions of Release from the St. Louis Alcoholism Rehabilitation Centre
2002/03



Figures are service based and do not include fiscal yearend carryovers.

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Saskatchewan Health

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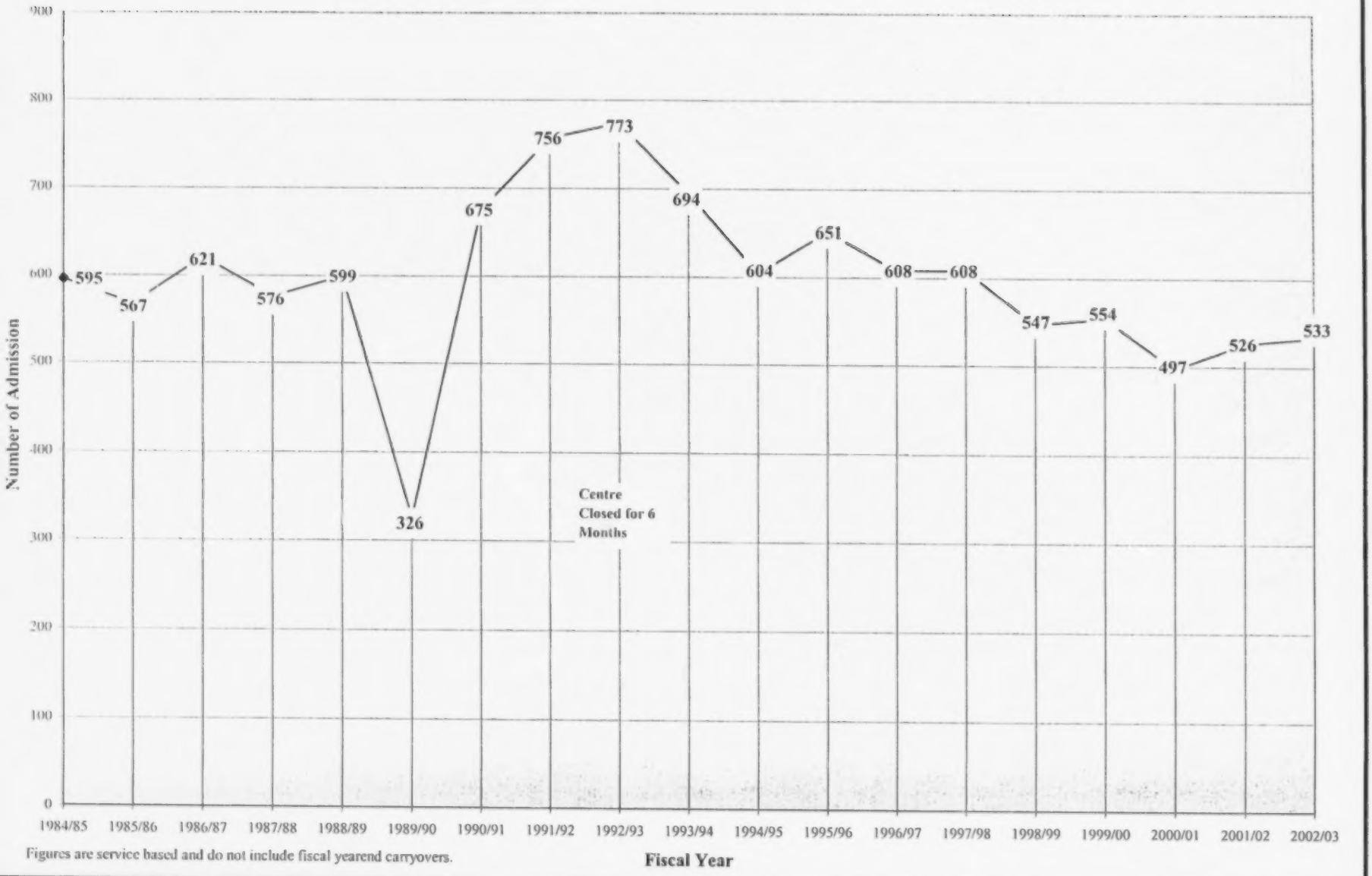
Condition of Release

Alcohol and Drug Services Management Information Systems
Total Number of Admissions to the St. Louis Alcoholism Rehabilitation Centre
1984/85 through 2002/03



Figures are service based and do not include fiscal yearend carryovers.

Information Products Group/dh
CITB
Saskatchewan Health

Admissions
06/16/2003

REPORT OF MANAGEMENT

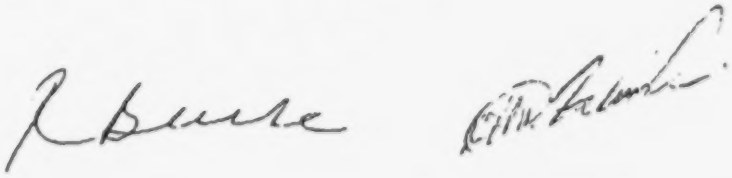
Management is responsible for the integrity of the financial information reported by the St. Louis Alcoholism Rehabilitation Centre. Fulfilling this responsibility requires the preparation and presentation of financial statements and other financial information in accordance with the Canadian Generally Accepted Accounting Principles, which are consistently applied, with any exceptions specifically described in the financial statements.

The accounting systems used by the Centre include an appropriate system of internal controls to provide reasonable assurance that:

- transactions are authorized;
- the St. Louis Centre's assets are protected from loss and unauthorized use; and
- the accounts are properly kept and financial reports are properly monitored to ensure reliable information is provided for preparation of financial statements and other financial information.

Management of the St. Louis Alcoholism Rehabilitation Centre is responsible for financial reporting and internal control. The St. Louis Board of Governors has also reviewed the financial statements with representatives of management.

The Provincial Auditor Saskatchewan has audited the St. Louis Alcoholism Rehabilitation Centre's statement of financial position as at March 31, 2003 and the related statements of operations, cash flows and changes in net assets for the year then ended. Their responsibility is to express an opinion on the fairness of management's financial statements. The Auditor's report outlines the scope of their audit and their opinion.



Ray Burke
Chairperson of the
St. Louis Board
of Governors

Roger M. Zelinski
Director
St. Louis Centre

St. Louis, Saskatchewan
June 2003.

AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the statement of financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2003 and the statements of operations, cash flows, and changes in net assets for the year then ended. The Centre's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the St. Louis Alcoholism Rehabilitation Centre Inc. as at March 31, 2003 and the results of its operations, cash flows and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

Regina, Saskatchewan
April 24, 2003

Fred Wendel, CMA, CA
Provincial Auditor

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.

FINANCIAL STATEMENTS

For the Year Ended March 31, 2003

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF FINANCIAL POSITION
As at March 31

	2003	2002
ASSETS		
Current Assets		
Cash (Statement 3)	$ 32,170	$ 19,743
Accounts receivable	2,468	2,629
Inventory, at cost	8,800	8,439
Total current assets	43,438	30,811
Non-current assets		
Restricted cash (Note 5(b))	20,000	20,000
Property, plant and equipment (Note 6)	63,644	78,544
Total non-current assets	83,644	98,544
	$ 127,082	$ 129,355
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued charges	$ 6,539	$ 8,532
Due to Saskatchewan Health (Note 10)	14,974	10,657
Total current liabilities	21,513	19,189
Net Assets (Note 5)		
Net assets invested in property, plant and equipment	63,644	78,544
Net assets externally restricted (Note 5(b))		
- Equipment and furnishings reserve	20,000	20,000
Unrestricted net assets	21,925	11,622
Total net assets (Statement 4)	105,569	110,166
	$ 127,082	$ 129,355

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF OPERATIONS
Year Ended March 31

	2003		2002
	Budget (Note 11)	Actual	Actual
Revenue			
General Revenue Fund - Saskatchewan Health	$ 752,182	$ 747,865	$ 710,789
Interest	---	37	459
Miscellaneous	---	8,518	7,627
	752,182	756,420	718,875
Expenses			
Salaries and employee benefits	564,769	553,945	529,623
Food	50,000	49,426	46,980
Utilities	46,000	50,086	46,757
Rent (Note 3)	24,000	24,000	24,000
Building maintenance	12,000	13,312	10,820
Amortization of property, plant and equipment	---	22,184	21,621
Contractual services	11,000	10,735	11,168
Miscellaneous	7,500	2,700	5,240
Printing, postage and office supplies	10,000	6,664	6,050
Insurance	5,152	5,152	4,643
Furniture and equipment rental	---	4,366	3,654
Staff training and travel	6,674	5,352	1,230
Board honoraria and expenses	6,000	3,729	2,160
Vehicle expenses	4,000	3,220	3,565
Professional services	5,087	6,146	1,028
Loss on disposal of property, plant and equipment	---	---	2,961
	752,182	761,017	721,500
(Deficiency) excess of revenue over expenses (Statement 4)	$ ---	$ (4,597)	$ (2,625)

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CASH FLOWS
Year Ended March 31

	2003	2002
Cash from operating activities		
Cash received from Government Grant	$ 752,182	$ 720,892
Cash received from operations	8,679	7,680
Cash paid to suppliers and employees	(741,187)	(695,306)
Interest received	37	459
Net cash from operating activities	19,711	33,725
Investing activities		
Proceeds on disposal of property, plant and equipment	---	3,000
Acquisition of property, plant and equipment	(7,284)	(28,134)
Net cash used in investing activities	(7,284)	(25,134)
Net increase in cash	12,427	8,591
Cash, beginning of year	19,743	11,152
Cash, end of year (Statement 1)	$ 32,170	$ 19,743

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
STATEMENT OF CHANGES IN NET ASSETS
Year Ended March 31

	2003				2002
	Invested in Capital Assets	Restricted for Equipment & Furnishing Reserve	Unrestricted	Total	Total
Balance, beginning of year	$ 78,544	$ 20,000	$ 11,622	$ 110,166	$ 112,791
(Deficiency) excess of revenue over expenses (Statement 2)	(22,184)	—	17,587	(4,597)	(2,625)
Investment in property, plant and equipment	7,284	—	(7,284)	—	—
Balance, end of year	$ 63,644	$ 20,000	$ 21,925	$ 105,569	$ 110,166

(See accompanying notes to the financial statements)

ST. LOUIS ALCOHOLISM REHABILITATION CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
March 31, 2003

1. Authority

Pursuant to Section 85 of *The Public Health Act*, a board of governors was established on February 1, 1979 to operate an alcoholism rehabilitation hospital to be known as the St. Louis Alcoholism Rehabilitation Centre Inc. (the Centre). The Centre commenced operations on October 1, 1979. The Centre was incorporated and registered under *The Non-Profit Corporations Act*, 1995 on July 29, 1999.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

a) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the reporting period. Actual results could differ from these estimates.

b) Property, Plant and Equipment

Property, plant and equipment are recorded at cost. Normal maintenance and repairs are expensed as incurred. Capital assets are amortized on a straight-line basis over their estimated useful lives (5 to 20 years). Assets costing less than $200 are expensed in the current year.

c) Revenue

Revenue includes contributions from General Revenue Fund - Saskatchewan Health. Amounts are included in revenue in the year in which they are received or receivable.

d) Inventory

Inventories consist of food and maintenance items. They are valued at cost. Cost is determined by using the first in, first out method.

3. Commitments

Operating Lease

The Centre's land and buildings have been leased for a period of three years to March 31, 2004 at a cost of $24,000 per year.

4. Other Activities

The Centre's canteen provides miscellaneous items to staff and clients. It is operated by staff of the Centre on a volunteer basis and does not form part of the Centre's operations. Canteen profits and any client donations received are used to purchase recreation equipment for the use of clients. The total cash held by the Centre as at March 31, 2003 was $12,999 (2002- $13,615).

The Centre also holds funds in safekeeping for clients during their stay at the Centre. These funds kept at the Centre are minimal and do not earn interest.

The above activities are not reflected in these financial statements.

5. Net Assets

a) Unrestricted Net Assets

This represents advances received from Saskatchewan Health (a related party) and is reduced by: amounts required to pay expenses and amounts recovered by Saskatchewan Health as set out by the Health Reserve Policy and Financial Reporting Guide.

b) Externally Restricted for Equipment and Furnishing Reserve

The Health Reserve Policy and Financial Reporting Guide allows the Centre to annually retain a surplus from operations to a maximum of $20,000 provided the amounts are transferred to the Equipment and Furnishing Reserve. The maximum of $20,000 may be exceeded with approval from Saskatchewan Health.

6. Property, Plant and Equipment

	2003			2002		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Furniture & equipment	$ 139,153	$ 82,963	$ 56,190	$ 133,454	$ 69,819	$ 63,635
Leasehold improvements	22,363	14,909	7,454	22,363	7,454	14,909
	$ 161,516	$ 97,872	$ 63,644	$ 155,817	$ 77,273	$ 78,544

7. Financial Instruments

Financial instruments consist of:

Cash
Accounts receivable
Accounts payable

- there are no significant terms and conditions related to the financial instruments that may affect the amount, timing and certainty of future cash flows, therefore the Centre does not face interest rate risk.
- the Centre is exposed to minimal credit risk as most of the Centre's receivables are

from provincial and federal governments.
- the carrying values of the financial instruments approximate their fair value due to their immediate or short-term nature.

8. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown corporations, departments, agencies, boards and commissions related to the Centre by virtue of common control by the Government of Saskatchewan and non-Crown corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

The Centre's related party transactions are in the normal course of operations. These transactions are recorded at exchange amounts agreed to by the related parties and amount to $48,700 (2002- $49,602) for the year ended March 31, 2003.

9. Pension Plan

The Centre participates in the Public Employees Pension Plan which is a defined contribution plan. The Centre's financial obligation to the Plan is limited to making regular payments to match the amounts contributed by employees for current service. The Centre's pension expense for 2003 amounts to $20,271 (2002 - $19,433) and is included in Salaries and employee benefits.

10. Due to Saskatchewan Health

This represents amounts unspent in excess of $20,000 by the Centre during the year. This amount is recoverable by Saskatchewan Health as set out in their Health Reserve Policy and Financial Reporting Guide.

11. Budget

These amounts represent the budget approved by the Centre's Board of Governors.